

INVITATION FOR SEALED QUOTATIONS

Subject: Sealed Quotations for University Diaries, Wall Calendars and Table Calendars (2019)

Sealed Quotations are invited for procurement of Wall Calendars and Table Calendars and dairies (2019) , the detailed specifications are as follows :

- 1. University Wall calendar: Size 22"x 32" (Haryana Govt. Calendar size), Paper quality : 170 gsm ,High quality Art printing (Quantity 1100 nos)**
- 2. University Table Calendar: Multicoloured Table Calendar printing, size 9"x6" with 13 pages on 300gsm paper with both side printing, High quality Art printing Quantity 150nos**
- 3. University Diary with University information brochure (Executive diary in soft leatherite, approx size : 9.5"x 7.5" , paper quality 65gsm,) Quantity 500 nos,**
- 4. University VIP Executive yearly Organiser with University information brochure (in soft leatherite , approx size : 9"x 6.5" , paper quality 65gsm,) 100 nos.**

Sample /Design of all the items can be seen in the office of Convener during office hours on any working day

The quotations in the sealed envelope should reach the Office of Registrar by 12.12.18 , 3.00 PM.

The quotations shall be opened on 12.12.18 , 4.00 PM., the interested vendors may attend the Quotation Opening Meeting in the office of Convener (Procurement Committee for Calendars &Dairies)

**Prof.Vijay Kumar
Convener
Committee forUniv. Calendars &
Dairies**

