

Minutes of the meeting of Action Plan Drawing-up & Follow-up committee

A meeting of the Action Plan Drawing-up & Follow-up Committee was held under the Chairmanship of Hon'ble Vice Chancellor on 03.06.2019 at 3:00 p.m. in the Conference Hall, adjoining to VC office, to discuss the issues related to TEQIP-III as per the agenda circulated.

The following were present in the meeting:

1. Prof. J. S. Saini, Nodal Officer, TEQIP-III
2. Prof. Anil Khurana, Registrar
3. Prof. Raj Kumar, Dean, Academic Affairs
4. Prof. R. K. Garg, Chairman MED & Link Officer, Jio Wi-Fi Services
5. Prof. Dhirender Singhal, Chairman, CED
6. Prof. Kiran Nehra, Chairman, CHED & BTD
7. Prof. Suresh Verma, Coordinator, TEQIP
8. Dr. Dinesh Singh, Assistant Professor, CSED
9. Dr. H. K. Aggarwal, Controller of Finance
10. Dr. Krishan Kumar, Procurement Co-coordinator
11. Sh. Balbir Singh Sheokand, XEN
12. Sh. Anand Rana, Assistant Registrar, TEQIP

After deliberations, the following were resolved:

Item 1:

TEQIP cell appraised the house about the expenditure made so far for procurement of items under TEQIP Phase-III. The house was also intimated that TEQIP Cell has set the target to make at least 70% payment of total allocation under Procurement Head till September, 2019 and total expenditure of at least 50% of PLA till September 2019. Also the total expenditure target is about Rs. 1.65 crore (i.e. about 23.57% of PLA) till 30 June 2019.

Item 2:

As half of the project period is already over and performance auditing will be conducted in the month of July-August 2019. So all participating departments were requested to enhance activities especially twinning activities with 1.1 institute (Institute of Engineering & Technology, Dr. Bhimrao Ambedkar University, Agra). In pursuance of the same, the following key decisions were made:

- i) Towards digital learning tools, especially on the use of MOODLE, Dr. Darshana Hooda, Head, UCC, DCRUST, Murthal will conduct a one day workshop for the faculty, & others interested at Institute of Engineering & Technology, Agra. The date for the above activity shall be converged upon by mutual decision among Dr. Darshana Hooda & TEQIP Coordinator, IET, Agra and the same will be intimated to TEQIP Cell.

Signature

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- ii) In order to enhance peer to peer learning, a batch of students of DCRUST, Murthal who had recently qualified the GATE exam along with a mentor from DCRUST, Murthal shall conduct a half day training session at IET, Agra on how to prepare score/ excel in such examinations. The concerned departments (ECED, MED, CSED & EED) were requested to submit list of such interested & excellent student along with their plan to TEQIP Cell at the earliest possible so that desired action may be taken in time.
- iii) For enhancement of soft skill ability of students of IET, Agra, Dr. Mayur Chhikara, Assistant Professor, Department of Humanities, DCRUST, Murthal will conduct a training/ learning session for Communication/ Language Lab at IET, Agra, on a date mutually agreed by both institutes.
- iv) Expert lectures shall be conducted by ECED, EED, MED, CED & CSED faculty, DCRUST, Murthal at IET, Agra in order to enhance academic performance of students of IET, Agra.
- v) A Joint Faculty Development Program (FDP) on Satellite Communication will be conducted by Department of Electronics & Communication Engineering either at DCRUST, Murthal or at IET, Agra whichever will be most convenient to both.
- vi) NBA training will be conducted at IET, Agra in order to facilitate them regarding different activities or documentation work required for NBA accreditation of departments.
- vii) Also an In-house faculty training regarding NBA Accreditation will be conducted by Department of Mechanical Engineering in the month of July, 2019.

Item 3:

A Joint Twinning Plan for the activities to be undertaken from July 2019 to June 2020 at IET, Agra will be prepared in concurrence with 1.1 institute & thereafter will be submitted to NPIU, New Delhi.

Item 4:

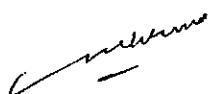
TEQIP Cell apprised the house that most of the activities as mentioned in Equity Action Plan (EAP) submitted to NPIU, New Delhi have been implemented/ undertaken.

Item 5:

Governance Self Review (GSR) format mailed by NPIU, New Delhi will be sent to all Executive Council (EC) Members for consideration & comments, through PA to Hon'ble Vice-Chancellor thereafter the finally prepared Governance Self Review (GSR) will be sent to NPIU, New Delhi.

Item 6:

TEQIP Cell apprised the house about the different activities undertaken by different cells under TEQIP-III. Hon'ble Vice-Chancellor advised/ suggested to different cell Coordinators to enhance activities under their respective cells in order to meet the target set by NPIU, New Delhi. Uploading of MIS data is to be completed to 90% till 31st August 2019.



Item 7:

Any Faculty/ Research scholar/ PG/UG Student will be allowed to attend/ present paper in any Conference and moreover will be allowed for Financial Assistance under TEQIP only if the quality of Paper/ Conference/ Institute matches the following:

Institute:

- Government Institute/ University or deemed to be University
- NAAC accredited Institute/ University
- Organising department NBA Accredited

Conference:

- Scopus index conference
- Conference organized by Internationally recognized Society like IEEE, ASME, IE, and other with similar status


- TEQIP Cell also apprised the house that internal and Statutory auditor has raised following serious observations in his audit report of TEQIP Cell for Financial Year 2018-19:

- (I) DCRUST has not created sustainability fund as mandated in the Project Implementation Plan (PIP) by transferring 8% of their annual revenue.
- (II) Also TDS and GST TDS on items have not been deducted and deposited to the government by the University.


It was resolved that the Committee already constituted for dealing with Audit Observation (comprising of C.O.F., A.R. (TEQIP), Account Officer and Deputy Supdt. (accounts) may take urgent necessary action regarding these Audit observations and Account Branch shall act in the direction to settle the past audit observations as well as initiate steps to get rid off these observations in future as per rules as soon as possible.

The above minutes are submitted for kind approval please.




01/7/2019
Coordinator, TEQIP




11/7/2019
Nodal Officer, TEQIP

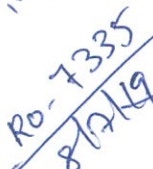

Registrar


27/2019


Registrar


8/7/19
Coordinator

8/7
A/R
8/7/19
58.7.2019
Asstt. CT
NO (TEQIP)


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08/7/19
Registrar

HVC
08/07/19


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