

DEEBANDHU CHHOTU RAM UNIVERSITY OF SCIENCE & TECHNOLOGY, MURTHAL (SONEPAT)
(Faculty of Engineering & Technology)

As per the Act-29 of 2006 of State Legislative Assembly of Government of Haryana the University shall have the following authorities:

- (i) the Court;
- (ii) the Executive Council;
- (iii) the Academic Council;
- (iv) the Finance Committee;
- (v) the Faculties;
- (vi) the Planning Board

Besides these bodies, University has PG & UG Board of Studies in each department, Selection Committee and Establishment Committee. For TEQIP Phase-II, an Action Plan Drawing-up and Follow-up Committee has been constituted to monitor and regulate the activities of the project. As per mandatory requirement of the project the Governance Self Review needs to be carried out in consonance with the template provided in the 'Good Practice Guide for Governing Bodies.

	GOVERNANCE SELF-REVIEW QUESTIONS	GRADE	SUPPORTING EVIDENCE	DEVELOPMENT PLAN	EXPECTED DELIVERY TIMEFRAME
A	PRIMARY ACCOUNTABILITIES				
A1	Has the Governing Body approved the Institutional strategic vision, mission and plan-identifying a clear development path for the institution through its long-term business plans and annual budgets?	1	<p>Vision, Mission & Strategic Plan</p> <ul style="list-style-type: none"> ▪ Faculty of Engineering & Technology is a faculty of Deenbandhu Chhotu Ram University of Science and Technology, Murthal (Haryana). The University has evolved a Vision and Mission, which is applicable to all the faculties of the University. The vision and mission of the University is published in the website. The University has a Planning Board to prepare strategic plan for the University. <p>Annual budget</p> <ul style="list-style-type: none"> ▪ The annual budget is presented and approved in the meeting of the University Court. It forms part of the minutes of the 	<ul style="list-style-type: none"> ▪ The Executive Council of the University has approved the vision and mission in its first meeting held on 26.03.2007. 	

			<p>meeting. The annual budget is also circulated in a book form.</p> <p>The budget for the year 2014-15 was presented in the Meeting of Executive council and the court of the University held on 29.03.2014.</p>		
A2	<p>Has the Governing Body ensured the establishment and monitoring of proper, effective and efficient systems of control and accountability to ensure financial sustainability (<i>including financial and operational controls, risk assessment and management, clear procedures for managing physical and human resources</i>)</p>	2	<ul style="list-style-type: none"> ▪ The local auditors and AG's auditors ensure that funds provided by funding bodies are used in accordance with the terms and conditions specified in any funding agreements/contracts /memorandum. Audited statements of accounts are sent to funding agencies. ▪ Annual Budgets are approved by the Finance committee, Executive Council and Court of the University after detailed discussion. ▪ Human resource requirements of the University are scrutinized and approved by the Executive Council. 	<ul style="list-style-type: none"> ▪ The University is aiming at having a performance-oriented review process for financial and human resources with inputs from the members of the Executive council. 	<p>As per need. All the budgets are approved in the month of March for the next financial year.</p>
A3	<p>Is the Governing Body monitoring institutional performance and quality assurance arrangements? Are these benchmarked against other institutions (<i>including accreditation, and alignment with national and international quality assurance systems</i>) to show that they are broadly keeping pace with the institutions they would</p>	2	<ul style="list-style-type: none"> ▪ The University has a benchmarking process on the basis of rankings of the incoming students. At the end of admission year, this data is shared with the members of Executive Council for deliberations. ▪ University has applied to NBA for the accreditation of UG programmes (Civil Engg.). All other seven participating programmes B.Tech. (ME, ECE, CSE, EE & CHE) are accredited for three years up to March, 2015 and B.Tech(BT) is accredited up to August, 2015. 	<ul style="list-style-type: none"> ▪ The participating department proposes to evolve benchmarks for assessing teaching and research based on peer review, student feedback, technology-enhanced education initiative, grant income, citations, and journal ranking. These benchmarks will be placed before the Executive council review 	<p>Already applied for all eligible 5 PG programmes for NBA accreditation. Already re-applied for all 7 UG programmes for NBA accreditation.</p>

	regard as their peers or competitors to ensure and enhance institutional reputation?		<ul style="list-style-type: none"> ▪ The Institution has an internal quality assurance mechanism. ▪ However benchmarking with national/international University has not been carried out so far due to lack of availability of reliable data. Scientific way of benchmarking is to be taken up. 		
A4	Has the Governing Body put in place suitable arrangements for monitoring the head of the institution's performance?	3	<ul style="list-style-type: none"> ▪ Formal arrangement for monitoring does not exist. 	<ul style="list-style-type: none"> ▪ It is proposed to evolve a monitoring mechanism for assessing the performance of the Head of the Institution based on the quantifiable parameters in the strategic plan. 	31 May 2015
B OPENNESS AND TRANSPARENCY IN THE OPERATION OF GOVERNING BODIES					
B1	Does the Governing Body publish an annual report on institutional performance?	1	<ul style="list-style-type: none"> ▪ The Annual Report of the University (including Faculty of Engineering & Technology) is discussed in the Academic Council & Executive council and is published. 	<ul style="list-style-type: none"> ▪ The quality of the annual report will be improved by incorporating the assessment of teaching and research against the benchmarks 	15 April 2015
B2	Does the Governing Body maintain, and publicly disclose, a register of interests of members of its governing body?	3	<ul style="list-style-type: none"> ▪ No. A register of interest is not maintained 	<ul style="list-style-type: none"> ▪ Every effort will be made to maintain a register of interests of members of the GC(Executive council). 	31 March 2015
B3	Is the Governing Body conducted in an open manner, and does it provide as much information as possible to students, faculty, the general public and potential employers on all aspects of institutional	1	<ul style="list-style-type: none"> ▪ The meeting of Executive council is conducted in an open manner and the proceedings of the minutes are published on the website. ▪ The sharing of relevant information with departments and faculty happens through meetings held with all deans of faculty twice a months and with the chairpersons 	<ul style="list-style-type: none"> ▪ Efforts will be made to make the system more effective and transparent. 	Being done regularly

	activity related to academic performance, finance and management?		of department once in a month. The information are also shared through E-mail and addresses.		
C	KEY ATTRIBUTES OF GOVERNING BODIES				
C1	Are the size, skills, competences and experiences of the Governing Body, such that it is able to carry out its primary accountabilities effectively and efficiently, and ensure the confidence of its stakeholders and constituents?	2	<ul style="list-style-type: none"> ▪ The Governing Body (Executive council) has been constituted as per the guidelines mentioned in the Act of University 	<ul style="list-style-type: none"> ▪ The Vice-chancellor of the University periodically reviews the composition of the EC and changes are made to give representation to a wider group of faculty and external experts. 	Periodically reviewed
C2	Are the recruitment of processes and procedures for Governing Body members rigorous and transparent?	2	<ul style="list-style-type: none"> ▪ Nominations are decided by the University Chancellor, Vice Chancellor based upon the merit and competencies in a transparent manner. ▪ All recruitment processes as per UGC guideline adopted by Government of Haryana for teaching post 	<ul style="list-style-type: none"> ▪ A proposal will be placed before the GC to constitute a panel of experts/faculty, which will be forwarded to the Vice-chancellor for consideration. 	Being done periodically
C3	Does the Governing Body have activity involved independent members and is the institution free from direct political interference to ensure academic freedom and focus on long term educational objectives?	2	<ul style="list-style-type: none"> ▪ Members are actively involved in furtherance of institutional objectives 	University has an Autonomous Status. No direct political interference	Reviewing regularly
C4	Are the role and responsibilities of the Chair	1	<ul style="list-style-type: none"> ▪ The role & responsibilities of Chancellor, Vice Chancellor, Registrar and other 	<ul style="list-style-type: none"> ▪ It is proposed to bring out a document containing the roles 	31 December 2014

	of the Governing Body, the Head of the Institution and the Member Secretary serving the Governing Body clearly stated?		officers are clearly mentioned in the University Act.	and responsibilities of all the officers.	
C5	Does the Governing Body meet regularly? Is there clear evidence that members of the Governing Body attend regularly and participate actively?	1	<ul style="list-style-type: none"> ▪ Yes, average four meetings are being conducted in a year. ▪ An attendance register is maintained to keep the record of regularity of members. 	<ul style="list-style-type: none"> ▪ It is proposed to increase the frequency of the EC meetings to once for every 2-3 months. 	31 March, 2015
D	EFFECTIVENESS AND PERFORMANCE REVIEW OF THE GOVERNING BODY				
D1	Does the Governing Body keep their effectiveness under regular review and in reviewing its performance, reflect on the performance of the Institution as a whole in meeting its long term strategic objectives and its short-term indicates of performance/success?	3	<ul style="list-style-type: none"> ▪ No. There is no formal process to regularly review the performance of Governing body 	<ul style="list-style-type: none"> ▪ It is proposed to evolve a formal system for assessing the effectiveness of the members of Executive council. 	Will be placed in the next meeting of Executive council
D2	Does the Governing Body ensure that new members are properly included, and existing members receive opportunities for further development as deemed necessary?	1	<ul style="list-style-type: none"> ▪ Yes, the tenure of each internal members and outside experts is two years. The members are replaced regularly after completing of their tenure 	<ul style="list-style-type: none"> ▪ Presentation regarding facilities/ achievement is given by the Chairperson of the department in the beginning of each meeting of Executive council. ▪ New members of EC are being introduced with vision, mission and strategic plan of University. 	As and when new members are inducted.

E	REGULATORY COMPLINACE				
E1	Does the Governing Body ensure regulatory compliance* and, subject to this, take all final decisions on matters of fundamental concern to the institution?	1	<ul style="list-style-type: none"> ▪ The EC makes the decisions as per the Act of the University, notifications issued by the Government time to time. ▪ EC has full authority to take decisions on matters of fundamental concern to the University. ▪ AICTE approval is being taken for all Engineering courses. ▪ UGC regulations are followed. 	<ul style="list-style-type: none"> ▪ Current practices will be sustained. 	
E2	Does the regulatory compliance include demonstrating compliance with the 'not-for-profit' purpose of education institutions?	1	<ul style="list-style-type: none"> ▪ Yes ▪ Various types of fee/dues charged from the students are reviewed every year. 	<ul style="list-style-type: none"> ▪ The University will maintain its 'not-for-profit' purpose. 	
E3	Has there been accreditation and/ or external quality assurance by a national or professional body? If so, give details: name, status of current accreditation etc.	2	<ul style="list-style-type: none"> ▪ Every year mandatory disclosure is sent to AICTE and published on website. ▪ Admissions are as per the University Rules and Regulations. ▪ University has applied to NBA for the accreditation of UG programmes (Civil Engg.). All other seven participating programmes B.Tech. (ME, ECE, CSE, EE & CHE) are accredited up to March, 2015 and B.Tech(BT) is accredited up to August, 2015. ▪ Already applied for all eligible 5 PG programmes for NBA accreditation. ▪ Already re-applied for all 7 UG programmes for NBA accreditation. ▪ Applied for NAAC accreditations 	<ul style="list-style-type: none"> ▪ The University will continue to maintain the practice of obtaining accreditation from national accreditation and assessment agencies. 	Continuous process For remaining programmes, NBA will be approached as is when these programmes will be eligible for accreditations.