



DEENBANDHU CHHOTU RAM UNIVERSITY OF SCIENCE AND TECHNOLOGY

MURTHAL – 131 039 (SONEPAT)

(Established Under Haryana Legislature Act. No. 29 of 2006)

Terms & Conditions

For Implementation of Advanced Customized Version of KOHA Software

1. The Firm shall install only the latest customized version of KOHA-an open source software in cloud environment which shall be procured by the implementing firm itself.
2. Presently the Library is using LSEase (College Version) software with approximate 30,000 titles/ 70,000 volumes. The firm shall have the sole responsibility to extract the relevant data and to migrate the 100% secured data in the customized version of KOHA software.
3. The management/maintenance of the Cloud Server will be the sole responsibility of the implementing Firm.
4. The cost of work quoted by the Firm shall include as under:
 - (a) Customization and Installation of the KOHA software for DCRUST, Murthal.
 - (b) Migration of data from LSEase (College Version) software to KOHA Software with whole integrity.
 - (c) Providing training for at least five days to Library staff locally at DCRUST, Murthal to get them equipped with the knowledge to use KOHA software.
 - (d) Cloud hosting.
 - (e) Providing Annual Maintenance facility for one year.
5. The University Library may review the Annual Maintenance Contract/Agreement at any time and the Firm shall have to provide the data in relevant format as desired.
6. Any technical complaint regarding KOHA software shall be communicated to the firm through Email, WhatsApp and Telephone/Mobile.
7. In case of any technical problem, the Firm has to resolve the same within 24 hours, but in case of failure of circulation services, the same has to be resolved within an hour on priority basis.
8. The Firm shall have to provide all the updates of KOHA software that will be available during the Contract/Agreement period.
9. There shall be no provision of advertisements/publicity of any firm/product etc. in the software otherwise the quotation shall not be considered.
10. The payment shall be made through NEFT/RTGS/DD/Cheque after the successful installation of software, migration of data and inspection by the committee. No advance payment (full or partial) shall be made.
11. The Firm shall have to complete the job within one month's time after allotment of the said work.
12. The Firm shall quote the rates inclusive of all taxes.
13. Database security shall solely be the responsibility of the Firm.

14. The Firm shall customize the KOHA Software as per requirement of University Library, DCRUST, Murthal, from time to time.
15. The Firm must have successfully completed similar works during last 3 years, as per the following: (Similar work: Deployment of Koha and or with DSpace, and or with RFID).
 - a. Three similar works completed with overall costing of Rs. 12, 00,000. or
 - b. Two similar works completed with overall costing of Rs.15,00,000 or
 - c. One Similar work completed with overall costing of Rs. 20,00,000
16. The Firm shall have ISO certification and shall submit its proof.
17. The Firm shall submit proofs of bug resolution and new development codes to KOHA community.
18. The Firm has not been blacklisted by a government body due to any malpractice or Non-completion of project.
19. The Firm must have carried out similar work in eminent institutions like Central Universities, State Universities/Deemed Universities and other reputed central institutions and shall submit minimum 03 proofs for satisfactory completion of work.
20. The Firm should be listed in KOHA Community Support companies and shall provide the relevant certificate.
21. The Firm shall supply the updated client list to the University.
22. The Firm shall submit the sealed quotations addressed to the Registrar, Deenbandhu Chhotu Ram University of Science and Technology, Murthal . 131 039 (Sonapat) Haryana through speed/registered post within 15 days from the date of advertisement.
