

**DEENBANDHU CHHOTTU RAM UNIVERSITY OF SCIENCE AND TECHNOLOGY, MURTHAL
(SONEPAT) INDIA
(Haryana State Government University), Accredited "A" Grade by NAAC**

Expression of Interest (EOI) for complete Online /Computerization of Financial Accounting System

DeenBandhu Chhotu Ram University of Science and Technology, Murthal (Sonepat), invites Expression of Interest from reputed organizations/ Institutions having experience in development of software Programme for complete online / computerization of Financial Accounting System of the University, subject to fulfillment of certain terms and conditions.

The information related to EOI can be obtained from University website:

www.dcrustm.org, www.dcrustm.ac.in

The sealed envelope should be superscripted as EOI for complete online / computerization of Financial Accounting System for the University .Last date for submission of EOI along with prescribed form (Annexure-A) duly filled up is 05-07-2017 (during office hours).

For further queries – the bidder may contact the Controller Of Finance / Accounts Officer, – (0130) 2484104, 2484166 (O).

Technical specifications and Bid process

1. The Bidder must have the requisite domain expertise with regard to implementation of complete computerization of Financial System.
2. Should have at least 5 years of actual and direct experience in handing Finance related projects in any State or Central Universities / organization in India. Experience of affiliate, subsidiary or group companies under the same management may also be considered for qualification.
3. University will shortlist bidders who are technically competent and the financial bids of only such technically competent shortlisted bidders will be considered for further evaluation and awarding of contract.
4. The bidder will be required to make a demonstration on the functionality of the proposed system and will be supplemented by input from the Finance Branch of the University.

Required Qualifications:**Field of operation:**

The bidder should be a software development firm operating in the educational field / commercial field.

Warranties:

In addition to all warranties established by law, bidder shall warrant and agree that:

- (a) All services covered by agreement shall conform to the specifications or other descriptions set forth in the agreement or otherwise furnished or adopted by DeenBandhu Chhotu Ram University of Science and Technology, Murthal.
- (b) All software and services delivered pursuant to the agreement shall be free from any copyright infringements of any sort.

Installation:

Installation cost will be included in the cost of the project. The complete installation will be inspected by the committee duly constituted by the Vice Chancellor, to assure that all equipments are installed in a professional manner, and in accordance with the specifications. The final system testing and demonstration shall be performed after the installation prior to any use of the system.

Payment:

100% payment shall be made by DeenBandhu Chhotu Ram University of Science and Technology, Murthal only after successful installation of the project and after the project goes live.

Scope of Work:

- a. Preparation of Salary bill/pensioners Financial Assistant/DC Rate/ Contractual staff.
- b. Deduction and maintenance of TDS / GST of all kinds (form-16).
- c. Deduction and maintenance of GST, professional Tax, GSLI, LIC, Govt. Quarters rent accounts.
- d. Preparation of 3rd party bill and other personal claim bill.
- e. Maintenance of PF account.
- f. Preparation of Receipts and Payments Accounts, Income and Expenditure Accounts and Balance sheets.
- g. Monthly statement of Receipts and Payment Account.
- h. Maintenance of Project wise Receipts and Payment Account
- i. Maintenance of advance to staff account.
- j. Maintenance of head wise Deptt. And expenditure as per budgetary allocation
- k. Maintenance of pensioners' account
- l. Payment to Contractor/ Maintenance of contractor/ from student security etc.

- m. Maintenance of Fee A/c (Individually students)
- n. Maintenance of A/c of affiliated colleges.
- o. Maintenance of income of employees (Individually)
- p. Provision for filing the GST Return (monthly)
- q. Others that may be added from time to time as per University's requirement

Testing :

The software and Hardware Compatible Testing procedures and parameters are to be specified by the bidder according to adopted standards which are to be approved by DeenBandhu Chhotu Ram University of Science and Technology, Murthal.

For further details the bidder may contact the Controller of Finance.

Annexure -A

Name of the organization	
Address of the organization	
Year of Establishment	
Address of Software Development Centre	
Office Address of organization (With Telephone & Fax no.)	
Project proposal number & date	
Details of project proposal with technical specifications (enclosed separate sheet, if necessary)	
VAT/Sales Tax/ GST Registration Number of the firm	
Pan Card Number	
Service Tax Registration number	
Average annual turnover for the last 2 years. You may include turnover of group/affiliate/ subsidiary turn over under the same management operating in the same domain (with supporting documents)	
Name of the Universities where Finance related projects/systems (with supporting documents)	
Telephone Number	
Fax Number E-mail	

Name & Signature with Seal